



APPLICATION FOR APPROVAL OF RELOCATION OF BETTING PREMISES TO OTHER PREMISES

In accordance with the rules made by the Board in terms of Section 7 of the KwaZulu-Natal Gaming and Betting Act, No. 08 of 2010, the following form must be completed when applying for approval of relocation of a bookmaking/totalisator business to other premises, either permanently or temporarily or for the approval of alterations to betting premises.

Type of Application	Permanent <input type="checkbox"/>	Temporary <input type="checkbox"/>
Type of Sector	Bookmaking <input type="checkbox"/>	Totalisator <input type="checkbox"/>
Name of Applicant/ Licensee		
Name of Premises		
Current Physical Address of Primary Betting Room Premises		
Proposed New Physical Address of Primary Betting Room Premises		
Contact Number		Email Address
Applicant's Reference Number		
Applicant's Licence / Right Number		
Change in Trade Name (if applicable)		
Details of Reason for Either Temporary or Permanent Relocation (if temporary relocation, provide details of expected duration)		
Signature of Applicant		Date of Application

Checklist in respect of supporting documentation or information which must accompany the Application Form		√
1	Copy of Title Deed / Lease Agreement / Sub Lease Agreement / Intention to enter into a Lease Agreement	
2	Copy of Street Location Plan / Map showing the location of the premises - detailing the physical address and the position of the intended premises	
3	Copy of Building plans as approved by the Local Municipality approving all structural changes and / or proof of application from the Local Municipality.	
4	Copy of Municipal Approval - Letter of consent from relevant Local Municipality/Council confirming that there is no objection to the proposed move within that council area of authority and for betting to be conducted from the said premises and / or Proof of Application from relevant Local Municipality/Council	
5	Copy of Liquor Licence - where applicable	
6	Copy of Business Licence issued by Municipality and / or proof of application from the relevant Local Municipality/Council	
7	Copy of Landlord's consent	
8	Copy of detailed Floor Plan of the premises to which it is proposed the betting business relocate, indicating proposed alterations or additions, if applicable. The plan must be drawn to scale in A4 size and must indicate the internal layout of the premises in respect of the following:- <ul style="list-style-type: none"> (i) Position of the bookmaker/tote office; (ii) Betting/tote counters (iii) Number of betting/tote terminals (admin/laptops/IT must be clearly identified) and if required, betting/tote terminals proposed for future use to be included. (iv) Bar/kitchen facilities and sales points (where applicable); (v) Any other offices, store rooms, rest rooms etc.; (vi) Access to ablution facilities; (vii) Windows, doors and entrances to be clearly identified (door opening to be reflected); (viii) Position of ATM (if applicable); (ix) Designated smoking area; (x) Designated LPM site (where applicable). 	
9	Letter of motivation from the Totalisator Licensee in the event of the relocation of Tote Terminal	

If you require additional space kindly use blank standard A4-size paper and attach it to the application form. Please ensure that you clearly label the additional information provided.

Disclaimer: The list of documents specified to accompany these forms is not exhaustive. The Board does not waive any right it has, as set out in the Act, to call for further information or documentation. An applicant may include any additional information of documentation it deems necessary to support the application.

For Official Use

Signature of Board Employee / Recipient		Date of Receipt of Application	
Approved	Yes <input type="checkbox"/> No <input type="checkbox"/>	LRMCC/Board Resolution No.	